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Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Services Officer

DATE: 4 August 1949

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FROM : [REDACTED]

SUBJECT: Report of Operations by the General Services Division during the month of July, 1949.

Volume:

a. Requests for services on hand prior to July	3
b. Requests for services received in writing during July	189
c. 1. Orders submitted to PBA chargeable to quarterly encumbrance	91
2. Special orders submitted to PBA not chargeable to quarterly encumbrance. \$17,040.00	21
3. Orders submitted to PBA nonreimbursable	69
4. Approximately 1400 phone calls received during July	
d. Spaces moved during July	10
Total personnel moved	210
Equipment moves	5
Man hours worked by PBA	243
Estimated cost	\$324.20
e. Requests for services on hand July 31	4
f. Reimbursement to PBA for regular assigned laborers to warehouse. 2973 man hours	\$4162.20
g. Protective Services (PBA Guards)	
Reimbursable Posts - Cost \$29,900.00	69
Non-reimbursable Posts	25
h. Monies paid to PBA during month of July	
PBA Guards	\$29,416.47
PBA Laborers and trucks	8,170.26
Alterations and installations	11,734.11
Miscellaneous	-----
i. Problems; None	

Attachment

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